

UNITED U-LI CORPORATION BERHAD  
(510737-H)

# BOARD CHARTER

*Version 1 approved by the Board on 27 February 2019*

# UNITED U-LI CORPORATION BERHAD

## Company No. 510737-H

(Incorporated in Malaysia)

### Board Charter

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#### 1. INTRODUCTION

The Board of Directors ("the Board") fully appreciates the importance adopting high standards of Corporate Governance within the Group. The Board is committed to ensuring that the highest standards of Corporate Governance are consistently observed by the Group. Apart from observance of the Principles and Best Practices on Corporate Governance as set out in Malaysia Code on Corporate Governance ("the Code"), the Board has also moved to put in place stringent parameters and measures for adherence by the management.

Practice 2.1, MCCG

All Board members are expected to show good stewardship and act in a professional manner, as well as upholding the core values of integrity and enterprise with due regard to fiduciary duties and responsibilities.

#### 2. OBJECTIVE

The objective of the Board Charter are to ensure that the members of the Board are aware of their roles, duties and responsibilities and the application of principles and practices of good corporate governance in their business conduct and dealings in respect of, and on behalf of the Company and the various laws and legislations governing them and the Company.

#### 3. THE BOARD OF DIRECTORS

##### 3.1 BOARD COMPOSITION AND BALANCE

The Board shall comprises at least two (2) but not more than nine (9) directors and at least 2 directors or 1/3 of the board of directors of a listed issuer, whichever is the higher, are independent directors. If the number of directors of the listed issuer is not 3 or a multiple of 3, then the number nearest 1/3 must be used. In the event of any vacancy in the board of directors, it must fill the vacancy within 3 months.

Paragraph 15.02,  
Listing Requirements

Practice 4.1, MCCG

The composition and size of the Board is a well-balanced with and effective mix of Executive Directors and Independent Non-Executive Directors, which is in line with the Code and with the right mix of skills and experience. This balance enables the Board to provide clear and effective leadership to the Group and facilitates the Board in making of informed and critical decisions on many aspects of the Group's strategies and performances. The Board structure also ensures that no individual or group of individuals dominates the Board's decision making process.

Practice 4.4, MCCG

The Executive Directors who have good knowledge of the business are responsible for implementing corporate strategies and policies as well as charged with the management of the day-to day operations of the business. The Independent Non-Executive Directors play a pivotal role in corporate accountability.

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The Independent Non-Executive Directors are independent of management and free from any business relationship which could materially interfere with the exercise of their judgement or the ability to act in the best interests of the Group and of the minority shareholders. The presence of the Independent Non-Executive Directors are essential in providing the Group with a wider general experience of strategy formulation, unbiased and independent opinions, advices, judgements, objective view of the performance of the management and professionalism to ensure that adequate systems are used to safeguard the interest not only of the Group, but also of minority shareholders and stakeholders of the Group.

The tenure of an Independent Director shall not exceed a cumulative term of 9 years. The Board shall appoint a Senior Independent Director who will also attend to any query or concern raised by shareholders.

Practice 4.2, MCGG

The composition and size of the Board are reviewed from time to time to ensure its appropriateness.

### 3.2 APPOINTMENT AND RE-ELECTION OF BOARD MEMBERS

The Code provides greater clarity on the aspects of which Nominations Committee should consider when recommending candidates for directorship. The Code further places the importance of the Director appraisal where Nomination Committee should ensure that its assessments and evaluations are properly documented.

In accordance with the Company's Constitution, all Directors are required to submit themselves for re-election by rotation at least once in every three (3) years at each Annual General meeting (AGM).

A newly appointed Directors shall hold office until the AGM following their appointment and shall then be eligible for re-election by shareholders. The proposed appointment of new Board members, resignation of existing members, as well as the proposed re-election of the Directors are approved by the Board upon the recommendation of the Nomination Committee.

Section 202(3)(a),  
Companies Act 2016

The Constitution also requires that at least one-third (1/3) of the Directors including Executive Directors, to retire from office by rotation and be eligible for re-election at every AGM. All Directors shall submit themselves for re-election at least once every three (3) years from date of appointment in compliance with the Listing Requirements of the Bursa Securities.

The appointment of a new Director is a matter for consideration and decision by the full Board, upon the recommendation from the Nomination & Remuneration Committee (NRC). In making these recommendations, the NRC will consider the required mix of skills, experience and diversity, including gender, where appropriate, which the Director bring to the Board.

Paragraph 2.20A,  
Listing Requirements

Practice 4.4 & 4.6,  
MCGG

### 3.3 INDEPENDENCE OF DIRECTOR

The Board assesses the independence of the Director annually by taking into consideration of their disclosed interests and having regard to the criteria for assessing the independence of Director under the annual Board Assessment. A separate assessment for Independent Director is also undertaken annually.

Practice 5.1, MCCG

### 3.4 ROLES AND RESPONSIBILITIES

The Board assumes, amongst others, the following duties and responsibilities:-

- i. reviewing and adopting the overall strategic plans and programmes for the company and group;
- ii. overseeing and evaluating the conduct of business of the company and group;
- iii. identifying principal risks and ensuring implementation of a proper risk management system to manage such risks;
- iv. establishing a succession plan;
- v. developing and implementing a shareholder communication of a proper risk management system to manage such risks;
- vi. developing and implementing a shareholder communication policy for the company;
- vii. reviewing the adequacy and the integrity of the management information and internal controls systems of the company and group; and
- viii. the board delegates certain responsibilities to the various board committees with clearly defined terms of reference to assist the board in discharging its responsibilities.

Practice 1.1, MCCG

Practice 1.1, 9.1 & 9.2, MCCG  
Practice 1.1, MCCG

Practice 9.2, MCCG

### 3.5 MATTERS RESERVED FOR THE BOARD

The following are matters which are specifically reserved for the Board:-

- i. approval of corporate plans and programmes;
- ii. approval of annual budgets, including major capital commitments;
- iii. approval of new ventures;
- iv. approval of material acquisition and disposals of undertakings and properties; and
- v. change to the management and control structure within the company and its subsidiaries ("the Group"), including key policies, delegated authority limits;

## 4. CHAIRMAN

The Chairman is responsible for leadership of the Board in ensuring the effectiveness of all aspects of its role. The Chairman is responsible for:

Practice 1.2, MCCG

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- i. leading the Board in setting the values and standards of the Company;
- ii. maintaining a relationship of trust with and between the Executive and Non-Executive Directors;
- iii. ensuring the provision of accurate, timely and clear information to members of the Board;
- iv. ensuring effective communication with shareholders and relevant stakeholders;
- v. arranging regular evaluation of the performance of the Board, its Committees and individual Directors;
- vi. facilitating the effective contributions of Non-Executive Directors and ensuring constructive relations be maintained between Executive and Non-Executive Directors;
- vii. facilitating the ongoing development of all Directors.

The Chairman, in consultation with the Group CEO/Managing Director and the Company Secretary, sets the agenda for Board meetings and ensure that all relevant issues are on the agenda.

The Chairman ensures orderly conduct and proceedings of the Board and general meeting and is responsible for managing the business of the Board to ensure that:

- i. all directors are properly briefed on issues arising at board meetings;
- ii. sufficient time is allowed for the discussion of complex or contentious issues and, where appropriate, arranging for informal meetings beforehand to enable thorough preparation for the board discussion; and
- iii. the issues discussed are forward looking and concentrates on strategy.

The Chairman ensures that every Board resolution is put to vote by the Directors to ensure the will of the majority prevails.

The position of the Chairman shall be held by a Non-Executive Director, who shall also be an individual different from the individual who holds position of the Group CEO.

Practice 1.3, MCCG

#### 5. **GROUP MANAGING DIRECTOR (GMD)/CHIEF EXECUTIVE OFFICER (CEO)**

The GMD/CEO is the conduit between the Board and the Management in ensuring the success of the Company's governance and management functions.

The GMD/CEO is primarily accountable for overseeing the day-to-day operations to ensure the smooth and effective running of the Group.

The GMD/CEO is responsible for the development and implementation of the strategies for the Group and setting the overall strategic policy and direction of the Group's business operations based on effective risk management controls.

The GMD/CEO implements the policies, strategies and decisions adopted by the Board. All Board authorities conferred on the Management is delegated through the GMD/CEO and this will be considered as the GMD's/CEO's authority and accountability as far as the Board is concerned.

## **6. BOARD COMMITTEES**

The Board may from time to time establish Committees as is considered appropriate to assist in carrying out its duties and responsibilities. The Board delegates certain functions to the following Committees to assist in the execution of its responsibilities:-

- i. Audit Committee
- ii. Nomination and Remuneration Committee

[Paragraph 3.05,](#)  
[Listing Requirements](#)  
[Paragraph 15.08A,](#)  
[Listing Requirements](#)

Each Committee has a formal Terms of Reference and has its own functions and delegated roles, duties and responsibilities.

Each Committee has an obligation to report on its Meetings and deliberations to the Board and the minutes of all Committee Meetings are table to the Board Meetings for the Directors to take note.

Independent and Non-Executive Directors play a leading role in the committees above.

### **6.1 AUDIT COMMITTEE**

The Audit Committee assists the Board in regards to the following:-

- Assess the Group's processes relating to its risks and control environment.
- Oversee the financial reporting.
- Evaluate the financial statements comply with applicable financial reporting standards.
- Establish policies and procedures to assess the suitability and independence of the External Auditors.

### **6.2 NOMINATION AND REMUNERATION COMMITTEE**

The Nomination and Remuneration Committee assists the Board in regards to the following:-

#### **Nomination Functions**

- to review, recommend and consider suitable candidates to the Board of the Group, including committees of the Board;
- to review and determine the mix of skills, experience and other qualities, including core competencies of Non-executive Directors, on an annual basis;
- to assess the Directors on an on-going basis and the effectiveness of the Board as a whole, the committees of the Board and the contribution of each individual Director, including

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Independent Non-Executive Directors as well as Chief Executive Officer;

- to recommend suitable orientation, educational and training programmes to continuously train and equip the existing and new Directors;
- to provide a succession planning policy and ensure that the policy is kept under review;
- to examine particular issues and make the appropriate recommendations to the Board;
- to ensure the composition of the Board is in accordance with the Constitution and the requirements for Best Practice of Corporate Governance; and
- to assess and recommend to the Board, the terms of reference of Board Committees and review the adequacy of committee structure of Board Committee.

### Remuneration Functions

- to establish and review the terms and conditions of employment and remuneration of executive Directors and Key Senior Management Officers of the Group to ensure that rewards commensurate with their contributions to the Group's growth and profitability; and supports the Group's objectives and shareholder value and is consistent with the Group's culture and strategy;
- to review annually the performance of the executive Directors and recommend to the Board specific adjustments in remuneration and/or reward payments if any reflecting their contributions for the year;
- to ensure the level of remuneration for Independent Non-executive Directors reflects their experience and level of responsibilities undertaken and contribution to the effective functioning of the Board. Reviews and recommends changes to the Board where necessary; and
- keep abreast of the terms and conditions of service of the executive Directors including their total remuneration package for market comparability. Reviews and recommends changes to the Board where necessary.

## 7. **BOARD MEETINGS**

All Directors are provided with an agenda inclusive of relevant Board papers prior to each Board meeting. The Board papers include minutes of the last Board meeting, agenda for the current meeting and any report and documents pertaining to the issues to be discussed at the meeting. The Board papers are issued in sufficient time to enable the Directors to obtain a comprehensive understanding of the issues to be deliberated upon to enable them to arrive at an informed decision. The Chairman of the Board chairs the Board meetings while the Managing Director leads the presentation and provides explanations on the Board reports. Senior Management staff may be invited to attend the Board meetings to explain and clarify matters being tabled.

Practice 1.5, MCCG

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In additional to quarterly Board meetings, briefings are conducted for the Board from time to time on various issues such as changes to company and securities legislations, rules and regulations to inform them of them latest developments in these areas. The Directors are also notified of any corporate announcements released to the Bursa Securities. They are also informed of the impending restriction in dealing with the securities of the Company at least one month prior to the release of the unaudited quarterly financial result announcement.

In exercising their duties, the Board has unrestricted access to timely and accurate information which is not only quantitative but also other information deemed suitable within the Group, whether as a full Board or in their individual capacity. All Directors also have direct access to the advice and the services of the Group's Company Secretary in carrying out their duties. In addition, the Board may also seek professional opinion and independent advice from external consultants, if necessary, at the Company's expense.

#### **8. FINANCIAL REPORTING**

The Board aims to provide and present a clear, balanced and meaningful assessment of the Group's financial position and prospects by ensuring quality financial reporting through the annual financial statements and quarterly financial results to its stakeholders, in particular, shareholders, investors and the regulatory authorities.

The Audit Committee assists the Board in scrutinising information for disclosure to ensure the quality of financial reporting and adequacy of such information, prior to submission to the Board for its approval. As required by the Companies Act, 2016, the Directors are responsible for the preparation of annual financial statements in accordance with applicable approved accounting standards in Malaysia so as to give a true and fair view of the state of affairs of the Group and the Company at the end of each financial year and of the results and cash flows of the Group and of the Company for the financial year. The accounting policies and methods once adopted, are consistently applied and supported by reasonable judgements and estimates.

The Directors have responsibility for ensuring that Group keeps proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Group and to enable them to ensure that the financial statements comply with the Companies Act, 2016 and applicable approved accounting standards in Malaysia.

In additional, the Directors are also responsible for taking reasonable steps to safeguards the assets for the Group and to prevent and detect fraud as well as other irregularities.



**9. REMUNERATION POLICIES**

Practice 6.1, MCCG

- i. The Company aims to set remuneration at levels which are sufficient to attract and retain the Directors needed to run the Company successfully, taking into consideration all relevant factors including the function, workload and responsibilities involved, but without paying more than is necessary to achieve this goal.
- ii. The level of remuneration for the GMD/CEO and Executive Directors is determined by the Remuneration Committee after giving due consideration to the compensation levels for comparable positions among other similar Malaysia public listed companies.
- iii. No Director other than the GMD and Executive Directors shall have a service contract with the Company.
- iv. There is adequate disclosure in the Annual Report with a note on the remuneration of Directors.

**10. DIRECTOR'S TRAINING**

All Directors have attended the Mandatory Accreditation programme (MAP) and from time to time Continuing Education Programme (CEP) prescribed by the Bursa Securities. The Directors will continue to attend other relevant training programmes to keep abreast with developments on a continuous basis in compliance with the Listing Requirements of Bursa Securities.

Paragraph 15.08,  
Listing Requirements

**11. COMPANY SECRETARY**

The Directors have ready and unrestricted access to the advice and services of the Company Secretary to enable them to discharge their duties effectively. The Board is regularly updated and apprised by the Company Secretary. She gives clear and sound advice on the measures to be taken and requirements to be observed by the Company and the Directors arising from new statutes and guidelines issued by the regulatory authorities. The Company Secretary briefs the Board on proposed contents and timing of material announcements to be made to Bursa Malaysia. The Company Secretary also serves notice to the Directors and Principal Officers to notify them of closed periods in accordance with the black-out periods for dealing in the Company's securities pursuant to Chapter 14 of the Bursa Malaysia Main Market Listing Requirements.

Section 235, 236 (1) &  
239, Companies Act  
2016

Practice 1.4, MCCG

The Company Secretary attends and ensures that all Board meetings are properly convened and those accurate and proper records of the proceeding and resolutions passed are taken and maintained in the statutory register at the registered office of the Company. The Company Secretary also facilitates timely communication of decisions made and policies set by the Board at Board meetings, to the Senior Management for action. The Company Secretary works closely with Management to ensure that there are timely and appropriate information flows within and to the Board and Board Committee, and between the Non-Executive Directors and Managements.

**12. INVESTOR RELATIONS AND SHAREHOLDERS COMMUNICATION**

Practice 11.1, MCCG

The Board acknowledges the importance of maintaining transparency and accountability to all its stakeholders, particularly its shareholders and investors as it ensures that market credibility and investor's confidence are maintained. Through extensive disclosure of appropriate and relevant information, using various channels of communication on a timely basis, the Group aims to effectively provide shareholders and investors with information to fulfill transparency and accountability objectives.

At this juncture, the channel of communication to shareholders, stakeholders and general public for the overall performance and operations of the Group's business activities are press releases, public announcements on quarterly basis, annual report and disclosures to the Bursa Securities.

Meeting with institutional investors, fund managers and analysts from time to time provide an additional avenue for the Board and management to convey information about Group's performance, strategy and other matters affecting shareholders' interests.

At the Annual General Meeting (AGM) presents the principal forum for dialogue and interaction with shareholders. The notice of meeting and the annual report are sent out to shareholders at least 21 days before the date of the meeting in accordance with the Company's Articles of Association. A presentation is given by the Chairman to explain the Group's strategy, performance and major Development to shareholders during the AGM. Shareholders are accorded both the opportunity and time to raise questions or offer constructive criticism pertaining to the operations and financial matter of the Group; whilst the Board and Senior Management will provide the answers and appropriate clarifications to issues raised. The external auditors will also be present to provide their professional and independent clarification on issues and concerns raised by the shareholders, if necessary.

Besides the key channels of communications through the annual report, general meetings and announcements to Bursa Securities as well as analyst and media briefings, there is also continuous effort to enhance the Group's website at [www.uli.com.my](http://www.uli.com.my) as a channel of communication and information dissemination. Continuous improvement and development of the website will be undertaken by the Group to ensure easy and convenient access.

**13. INTERNAL CONTROL**

The Board acknowledges its overall responsibility for maintaining a sound system of internal controls that provides reasonable assessment of effective and efficient operations, internal financial controls and compliance with laws and regulations as well as with internal procedures and guidelines. The effectiveness of the system of internal controls of the Group is reviewed periodically by the Audit Committee.

**14. COMPANY'S EXTERNAL AUDITORS**

The Board maintains a transparent and professional relationship with the external auditors. The Audit Committee meets with the external auditors at least once a year to discuss their audit plan, audit findings and the financial statements. The Audit Committee also meets the external auditors without the presence of the executive Directors and the management at least once a year. From time to time, the external auditors highlight to the Audit Committee and the Board on matters that require the Board's attention.

The role of the Audit Committee in relation to both the internal and external auditors is described in the Audit Committee Report of this Annual Report.

**15. PRINCIPLES AND RULES OF BUSINESS AND CONDUCT AND WHISTLE-BLOWING POLICY**

The Board is committed to achieving and maintaining high standards with regard to behavior at work. The Principle and Rules of Business Conduct of the Group set out the guiding principles, which the employees and Directors shall not depart from in conducting the day to day duties and operations.

Practice 3.2, MCCG

**16. CONFLICTS OF INTERESTS**

a) Directors must:

- Disclose to the Board (through the Secretary and/or Chairman) any actual or potential conflicts of interest which may exist or be thought to exist as soon as they become aware of the issue;
- Take any necessary and reasonable measures to try to resolve the conflict; and
- Comply with the Companies Act provision on disclosing interests and restrictions on voting.
- If a conflict or potential conflict situation exists, it is required that the conflicted Directors shall be absent from the meeting whilst the Board discusses the matter and not vote on the matter, unless the other directors who do not have a material personal interest in the matter have passed a resolution that those directors are satisfied that the interest should not disqualify the director from being present.
- Directors are expected to advised the Company Secretary of any proposed Board or executive appointment to other companies as soon as practicable.

**17. CODE OF ETHICS AND CONDUCT**

The ULICORP Code of Ethics and Conduct is to be observed by all Directors and employees of the Group, and the core areas of conducts under the Code include the followings:-

Practice 3.1, MCCG

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- i. conflict of interest ;
- ii. confidential information;
- iii. inside information and securities trading;
- iv. protection of assets;
- v. business records and control;
- vi. compliance to the law;
- vii. personal gifting and contribution;
- viii. health and safety;
- ix. sexual harassment;
- x. outside interest;
- xi. fair and courteous behavior; and
- xii. misconducts.

The Board will review the Code regularly to ensure that it continues to remain relevant and appropriate. The Code is made available for reference in the Company's website at [www.uli.com.my](http://www.uli.com.my).

### 18. **CORPORATE SOCIAL RESPONSIBILITIES**

The Board is committed in performing its corporate social responsibilities with various charitable activities carried out by the Group.

### 19. **REVIEW OF THE BOARD CHARTER**

The Board Charter has been adopted by the Board on 1<sup>st</sup> March 2013. Any subsequent amendment to the Charter can only be approved by the Board.

The Board Charter will be periodically reviewed and updated in accordance with the need of the Company and any new regulations that may have an impact on the discharge of the Board's responsibilities.

The Board Charter is made available for reference in the Company's website at [www.uli.com.my](http://www.uli.com.my).

Approved by Board:-



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TAN SRI DATO' SERI UTAMA  
HAJI ISMAIL BIN HAJI OMAR



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TAN SRI DATO' WIRA  
LEE YOON WAH

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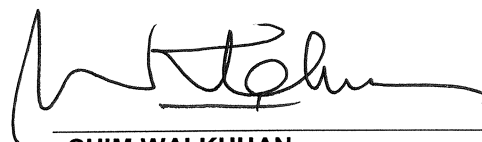
**DATO' LEE YOON KONG**



**TEOW LAI SENG**



**SHARIFF BIN MOHD SHAH**



**CHIM WAI KHUAN**

**Document Version Control since 2019**

Document Version	Date approved by the Board	Committee Members
Version 1	27 February 2019	Tan Sri Dato' Seri Utama Haji Ismail Bin Haji Omar Tan Sri Dato' Wira Lee Yoon Wah Dato' Lee Yoon Kong Teow Lai Seng Chim Wai Khuan Shariff Bin Mohd Shah